

प्रेषक,

प्राणेश चन्द्र शुक्ल,
उप सचिव,
उत्तर प्रदेश, शासन।

सेवा में,

प्रबन्ध निदेशक,
मेडिकल सप्लाई कार्पोरेशन,
उत्तर प्रदेश, लखनऊ।

चिकित्सा अनुभाग-5

लखनऊ : दिनांक: 12 अप्रैल, 2020

विषय:-कोविड-19 से निपटने हेतु फेस मास्क उपलब्ध कराने के संबंध में
एन0एस0टी0आई0/आई0टी0आई0 को राज्य सरकारों सहयोग करने के
संबंध में।

महोदय,

उपर्युक्त विषय पर महानिदेशक, प्रशिक्षण कौशल विकास मंत्रालय के कार्यालय आदेश दिनांक 06.04.2020 की छायाप्रति संलग्न करते हुए मुझे यह कहने का निदेश हुआ है कि कृपया प्रश्नगत प्रकरण में आवश्यक कार्यवाही करने का कष्ट करें।

संलग्नक यथोपरि।

भवदीय,


(प्राणेश चन्द्र शुक्ल)
उप सचिव।

संख्या 5073 (9) / पीएसओएफएम/2020

No. 2972 MS/GI/2020

2-रोया-846/पी-5-2020 csup@nic.in

Email

From : Neelam Shami Rao <dirgen-msde@gov.in>

Tue, Apr 07, 2020 02:34 PM 4 attachments

Subject : Fwd: Cooperation with the State Government by NSTIs to provide the infra facilities to combat the challenge of COVID-19 - reg

To : Shri Vijay Kumar Dev <csdelhi@nic.in>, chiefsecretary@gujarat.gov.in, Keshni Anand Arora <cs@hry.nic.in>, Chief Secretary, Government of Kerala <chiefsecy@kerala.gov.in>, cs <cs@mp.nic.in>, cs@maharashtra.gov.in, cso-meg <cso-meg@nic.in>, Chief Secretary Punjab <cs@punjab.gov.in>, csraj@rajasthan.gov.in, cs-tn@gov.in, Chief Secretary <cs@telangana.gov.in>, CHIEF SECRETARY GoUP <csup@nic.in>, chiefsecyuk@gmail.com, cs-westbengal <cs-westbengal@nic.in>, Chief Secretary Andamans <cs-andaman@nic.in>, cs-arunachal@nic.in, Kumar Sanjay Krishna IAS <cs-assam@nic.in>, Chief Secretary Bihar <cs-bihar@nic.in>, Chief Secretary Office <csoffice.cg@gov.in>, Chief Secretary <cs-goa@nic.in>, Shri Anil Kumar Khachi <cs-hp@nic.in>, cs-jandk <cs-jandk@nic.in>, Shri Sukhdev Singh <cs-jharkhand@nic.in>, cs-manipur <cs-manipur@nic.in>, Chief Secretary Nagaland <csngl@nic.in>, Chief Secretary Odisha <csori@nic.in>, Chief Secretary CS, Puducherry <cs.pon@nic.in>, Prakash <cs-skm@hub.nic.in>, cs-tripura <cs-tripura@nic.in>

सचिव (म)

Cc : Swati Sethi <s.sethi@nic.in>, Dr. M Jayaprakasan, Joint Director & Head IT Cell, DGT <m.jayaprakasan@gov.in>, Bharti Sawhney <b.sawhney@nic.in>, iti portblair <iti.portblair@gmail.com>, apcet ddtrg <apcet.ddtrg@gmail.com>, det trg ap <det_trg_ap@rediffmail.com>, gmvnarayana@gmail.com, iticellita@gmail.com, subutabi@rediffmail.com, decetempt@yahoo.com, msen 2008 <msen_2008@yahoo.com>, detbihar@gmail.com, assingh iti <assingh.iti@gmail.com>, reochandigarh@yahoo.in, rodteut@gmail.com, itichandigarh@gmail.com, det cg <det_cg@yahoo.com>, m fayaj ansari <m.fayaj.ansari@gmail.com>, Shri Sandeep Kumar Singh <collector-dnh@nic.in>, iti1976sivassa@gmail.com, itidaman@hotmail.com, itidaman@india.com, dteexambranch@gmail.com, adt rsslolanki <adt.rsslolanki@gmail.com>, exam-sdt goa <exam-sdt.goa@nic.in>, gujgovt@gmail.com, adxpk@gmail.com, adtmanojsaini@gmail.com, itisharyana@gmail.com, traininghp@rediffmail.com, adjkdte@gmail.com, jkdte1@gmail.com, jk sbote <jk_sbote@rediffmail.com>, nhmalikgpj@yahoo.com, gbhat8836@gmail.com, directorate et jh <directorate.et.jh@gmail.com>, adtjharkhand@gmail.com, cet banglore <cet.banglore@gmail.com>, detjdtc@gmail.com, directorateoftraining@gmail.com, itdkerala adt <itdkerala.adt@gmail.com>, itdplanning@gmail.com, Raja <lk-doe@nic.in>, DA Sadiqu Ali <iti-lk@nic.in>, itilakshadweep@gmail.com, ddtrjbp@gmail.com, ttjbp2008@yahoo.com, directo@dvnet.gov.in, desk17@dvnetmaharashtra.gov.in, asstdirecto tech <asstdirecto.tech@dvnetmaharashtra.gov.in>, dctjd manipur <dctjd_manipur@yahoo.com>, ititakyel@gmail.com, dectmeg@gmail.com, rotluanga55@gmail.com, employment training ngl <employment_training_ngl@yahoo.com>, pmu dtet <pmu.dtet@gmail.com>, cont sctevtodisha2013 <cont.sctevtodisha2013@gmail.com>, ic pon <ic.pon@nic.in>, Vasunthara Devi <adt.pon@nic.in>, ditmispb@gmail.com, ceitpb@gmail.com, dte trg raj <dte.trg.raj@gmail.com>, exam dte trg raj <exam.dte.trg.raj@gmail.com>, idtjaipur@yahoo.com, laldevilal@gmail.com, coetrangoo@rediffmail.com, detchennai@gmail.com, ravichandran rjd <ravichandran.rjd@gmail.com>, ts det affiliations <ts.det.affiliations@gmail.com>, cettelangana@gmail.com, pravin tripura <pravin.tripura@gmail.com>, trainingtripura@gmail.com, anibandatta@gmail.com, dteu@rediffmail.com, spiuuttarakhand@gmail.com, tripathi anilkumar <tripathi.anilkumar@yahoo.com>, info dte <info.dte@gmail.com>, vpplucknow@gmail.com, ditwestbengal@yahoo.com, bappaditya71@gmail.com

Handwritten signature/initials

08-04-2020

(अमित मोहन प्रसाद) प्रमुख सचिव चिकित्सा, स्वास्थ्य एवं परिवार कल्याण विभाग उत्तर प्रदेश शासन

Dear Sir/ Madam,

The updated infrastructural facilities and support for the State Govts. for making masks (in NSTIs and ITIs) to combat the challenge posed by COVID-19, is attached for kind reference and perusal please.

Warm regards

Neelam Shami Rao Director General (Training) Ministry of Skill Development & Entrepreneurship Kaushal Bhawan, B-2, Pusa Road, Opp. Metro Pillar No. 95, New Delhi- 110 005 Ph. 011- 25804775/6

प्र.स. स्वास्थ्य | चिकित्सा / नैसर्गिक विकास

7.4.20 (विशाल भारद्वाज)

विशेष सचिव एवं स्टाफ ऑफिसर, मुख्य सचिव, उत्तर प्रदेश शासन

संख्या... पीएसओएफएम/2020 841/v.s.l.s.k.s/mno DS(8)/ 50-5

----- Forwarded Message -----

From: "Neelam Shami Rao" <dirgen-msde@gov.in> To: "cs-ap" <cs@ap.gov.in>, "cs" <cs@karnataka.gov.in>, "cet banglore" <cet.banglore@gmail.com>, "apcet ddtrg" <apcet.ddtrg@gmail.com>, det trg ap <det_trg_ap@rediffmail.com> Cc: "neelamrao" <neelamrao@nic.in>, "deepankar mallick" <deepankarmallick@yahoo.com>, "R Senthilkumar" <r.senthilkumar@gov.in>, "Raj Kumar Pathak" <raj.kumar.pathak@nic.in>, "ARAVINDAN N R" <n.r.ara@gov.in>, "Ishwar Singh" <ishwar.singh25@gov.in>, "ANIL KUMAR" <anil.knp1966@gov.in>, "mihir parial" <mihirparial@yahoo.co.in>, "Sanjay Kumar" <sanjay.dget@gmail.com>, "sathya shankar" <ssbeepi@gmail.com>, "Swati Sethi" <s.sethi@nic.in>, "Ravi Chilukoti" <ravi.chilukoti@gov.in>, "Dr. M Jayaprakasan, Joint Director & Head IT Cell, DGT" <m.jayaprakasan@gov.in>, "Sanjay" <sarora@nic.in> Sent: Monday, April 6, 2020 1:50:27 PM Subject: Fwd: Cooperation with the State Government by NSTIs to provide the infra facilities to combat the challenge of COVID-19 - reg

Dear Sir/ Madam,

In continuation of the trail mail, details of 3 additional ITIs (01 in Karnataka and 02 in A.P.), with infrastructure and support for making masks, are attached for kind perusal and reference, please.

Warm Regards

Neelam Shami Rao Director General (Training) Ministry of Skill Development & Entrepreneurship Kaushal Bhawan, B-2, Pusa Road, Opp. Metro Pillar No. 95, New Delhi- 110 005 Ph. 011- 25804775/6

9/प्रासज 11.04.2020

सचिव विशेष सचिव चिकित्सा स्वास्थ्य एवं परिवार कल्याण विभाग उत्तर प्रदेश शासन

28/8/SMH/20 VI (SK)

Letter to MS, UPMSCL.

Handwritten signature/initials

----- Forwarded Message -----

From: "Neelam Shami Rao" <dirgen-msde@gov.in> To: "Shri Vijay Kumar Dev" <csdelhi@nic.in>, chiefsecretary@gujarat.gov.in, "Keshni Anand Arora" <cs@hry.nic.in>, cs@karnataka.gov.in, "Chief Secretary, Government of Kerala" <chiefsecy@kerala.gov.in>, "cs" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cso-meg" <cso-meg@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, cs-tn@gov.in, "Chief Secretary" <cs@telangana.gov.in>, "CHIEF SECRETARY GoUP" <csup@nic.in>, chiefsecyuk@gmail.com, "cs-westbengal" <cs-westbengal@nic.in> Cc: "neelamrao" <neelamrao@nic.in>, "deepankar mallick" <deepankarmallick@yahoo.com>, "R Senthilkumar" <r.senthilkumar@gov.in>, "Raj Kumar Pathak" <raj.kumar.pathak@nic.in>, "Dr. M Jayaprakasan, Joint Director & Head IT Cell, DGT" <m.jayaprakasan@gov.in>, "Sanjay" <sarora@nic.in>, "Swati Sethi" Sent: Sunday, April 5, 2020 3:13:48 PM Subject: Re: Cooperation with the State Government by NSTIs to provide the infra facilities to combat the challenge of COVID-19 - reg

Dear Sir/ Madam,

In continuation of the trail mail and to provide support for preventing the spread of COVID-19, it is proposed that the infrastructure and trainees of some NSTIs and ITIs can be utilized by the respective State Govts. for making masks that can be distributed to the nearby areas.

A detailed letter along with the list of NSTIs and ITIs is attached herewith for kind perusal along with the Advisory & Manual on use of home made protective cover for face and mouth (also available on <https://www.mohfw.gov.in>).

Regards

Neelam Shami Rao
Director General (Training)
Ministry of Skill Development & Entrepreneurship
Kaushal Bhawan,
B-2, Pusa Road, Opp. Metro Pillar No. 95,
New Delhi- 110005
Ph. 011- 25804775/6

----- Original Message -----

From: "Neelam Shami Rao" <dirgen-msde@gov.in>
To: "Shri Vijay Kumar Dev" <csdelhi@nic.in>, chiefsecretary@gujarat.gov.in, "Keshni Anand Arora" <cs@hry.nic.in>, cs@karnataka.gov.in, "Chief Secretary, Government of Kerala" <chiefsecy@kerala.gov.in>, "cs" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cso-meg" <cso-meg@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, cs-tn@gov.in, "Chief Secretary" <cs@telangana.gov.in>, "CHIEF SECRETARY GoUP" <csup@nic.in>, chiefsecyuk@gmail.com, "cs-westbengal" <cs-westbengal@nic.in>
Cc: "neelamrao" <neelamrao@nic.in>, "deepankar mallick" <deepankarmallick@yahoo.com>, "R Senthilkumar" <r.senthilkumar@gov.in>, "Raj Kumar Pathak" <rajkumar.pathak@nic.in>, "S.Srinivas Naik" <rdsde-ne-msde@gov.in>, "Virendra Shukla" <rdsde-bhr-msde@gov.in>, "M C Kardam" <rdsde-chg-msde@gov.in>, "Ishwar Singh" <rdsde-del-msde@gov.in>, "Jagdish Meena" <rdsde-guj-msde@gov.in>, "Anil Grover" <rdsde-hry-msde@gov.in>, "Narayan Garbyal" <rdsde-hp-msde@gov.in>, "Swaminathan Santhimanan" <rdsde-jk-msde@gov.in>, "BahadurAshfaq Ahmed" <rdsde-jhr-msde@gov.in>, "RDSDE, Karnataka" <rdsde-kar-msde@gov.in>, "S Mathivanan" <rdsde-ker-msde@gov.in>, "RDSDE Bhopal" <rdsde-mp-msde@gov.in>, "S Harinath Babu" <rdsde-mha-msde@gov.in>, "RDSDE Odisha" <rdsde-odi-msde@gov.in>, "Manjit Singh" <rdsde-pun-msde@gov.in>, "Regional Direct" <rdsde-raj-msde@gov.in>, "K.Srinivasa Rao" <rdsde-tn-msde@gov.in>, "Arepalli Rao" <rdsde-tel-msde@gov.in>, "Regional Director" <rdsde-up-msde@gov.in>, "Shajahan M" <rdsde-uk-msde@gov.in>, "Khamtilal Kuli" <rdsde-wb-msde@gov.in>, "Tvln rao" <tvln.rao62@gov.in>, "S S Naik" <sswamy.gari@gov.in>, "Virender Shukla" <shukla.vk@nic.in>, "Mahesh Kardam" <mc.kardam@nic.in>, "Ishwar Singh" <ishwar.singh25@nic.in>, "Jagdish Prasad Meena" <meena.jagdish@nic.in>, "Anil Grover" <anilgrover@nic.in>, narayansgarbyal@yahoo.co.in, bashfaqahmed@yahoo.com, "Mahendar K" <mahendar.k@gov.in>, "S Mathivanan" <mathi.s@gov.in>, "Yogesh Kumar Bangia" <yk.bangia@gov.in>, "HARINATH BABU" <harinath.babu@gov.in>, "Dr. Bata K Ray" <bkray@nic.in>, "Manjit Singh" <manjit.virk@gov.in>, "MKPARIAL JD77" <mk.parial61@nic.in>, "AREPALLI VENKATESWARA" <arepalli.vrao62@gov.in>, "Sanjay Kant" <sanjay.kant@gov.in>, shajiamal@yahoo.com, "K.L. KULI" <kl.kuli@gov.in>, "SHASHI MATHUR" <nstiw-panipat@dgt.gov.in>, "A.M TUPKAR" <nstiw-patna@dgt.gov.in>, "Hament Ganjare" <nstiw-allahabad@dgt.gov.in>, "Subshah Chandra" <nstiw-mumbai@dgt.gov.in>, "D Shanthi Shanthi" <nstiw-bengaluru@dgt.gov.in>, "Sujeet Ramavtar Singh" <nstiw-bhubaneshwar@dgt.gov.in>, "SRINIVASA" <nstiw-haldwani@dgt.gov.in>, "Senthil Kumar" <nstiw-bengaluru@dgt.gov.in>, "Ramakrishne Gowda" <nstiw-shimla@dgt.gov.in>, "N. R. ARVINDAN" <nstiw-jodhpur@dgt.gov.in>, "Digvijoy Ojha" <nstiw-ludhiana@dgt.gov.in>, "NEERU WADHWA" <nstiw-noida@dgt.gov.in>, "NSTI W AGARTALA" <nstiw-agartala@dgt.gov.in>, "Dasharath Kalkutiger" <nstiw-tura@dgt.gov.in>, "K. Arulselvi" <nstiw-trichy@dgt.gov.in>, "ABHAY ARUN MAHISHI" <nstiw-hyderabad1@dgt.gov.in>, "G. C. Rama Murthy" <nstiw-kolkata@dgt.gov.in>, "Sakthi Ganesan" <nstiw-hyderabad2@dgt.gov.in>, "D Subhashree" <nstiw-bengaluru2@dgt.gov.in>, "VALLURU BABU" <nstiw-indore@dgt.gov.in>, "RAVI B" <nstiw-jamshedpur@dgt.gov.in>, "Nagendar Naik Darvath" <nstiw-hyderabad@dgt.gov.in>, "Partap Singh" <nstiw-dehradun@dgt.gov.in>, "PRABHU KASHRAM MADAVI" <nstiw-jammu@dgt.gov.in>, "Anju Goyal" <nstiw-jaipur@dgt.gov.in>, "Rajasekar TV" <nstiw-chennai@dgt.gov.in>, "Vijaya Laur" <nstiw-goat@dgt.gov.in>, "Ajay Agarwal" <nstiw-vadodara@dgt.gov.in>, "B. N. SRIDHAR" <nstiw-howrah@dgt.gov.in>, "Lakshmikanta Mukherjee" <nstiw-kanpur@dgt.gov.in>, "Gaurav Bansal" <nstiw-mohali@dgt.gov.in>, "Shri Praveen Kumar" <secy-msde@nic.in>, "Praveen" <praveen.kumar@nic.in>
Sent: Tuesday, March 31, 2020 3:41:12 PM
Subject: Cooperation with the State Government by NSTIs to provide the infra facilities to combat the challenge of COVID-19 - reg

Dear Sir/ Madam,

In extension of my earlier e-mail dated 28.03.2020 regarding 'Cooperation by National Skill Training Institutes (NSTIs) under the Directorate General of Training (DGT), MSDE with the State Govts. to combat the challenge of COVID-19', details of NSTI locations with the infrastructural facilities available in your State, are attached for kind perusal please.

Necessary instructions have also been issued to the State Directors and Heads of these institutes to provide complete support for effective utilization of the available facilities in combating the challenges posed due to the pandemic situation faced by the nation.

Warm Regards

Neelam Shami Rao
Director General (Training)
Ministry of Skill Development & Entrepreneurship
Kaushal Bhawan,
B-2, Pusa Road, Opp. Metro Pillar No. 95,
New Delhi- 110005
Ph. 011- 25804775/6

- DGT Office Order - covid-19 with NSTIs infra_signed.pdf
231 KB
- DG letter.docx
17 KB
- Advisory&ManualonuseofHomemadeProtectiveCoverforFace&Mouth.pdf.pdf
926 KB
- MSDE Initiatives for Face mask - Covid 19.pdf.pdf
196 KB

DGT-MSDE-General/01/2020-OSD
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training
Kaushal Bhavan, New Delhi -110005

Dated: 6th April, 2020

OFFICE ORDER

Subject: Cooperation with the State Government by NSTIs/ ITIs to provide Face Masks as a preventive measure to combat the challenge of COVID-19 - Regarding

Kind reference is invited to the office order of even number dated 04.04.2020 regarding 'Cooperation by National Skill Training Institutes (NSTIs) under this Directorate General, MSDE with the State Govts. to combat the challenge of COVID-19' addressed to the Chief Secretaries of the States/ UTs for providing infrastructure in NSTIs for medical camps etc. (copy enclosed). Further, as per directions of the Government, fiscal resources in the country are to be deployed on priority basis to manage and control the spread of COVID-19.

Creating awareness on COVID-19 with preventive action and compliance issues are extremely important. Providing face masks, as a preventive measure, to the working population of India is posing a challenge and may continue to be challenging after the lock down period. The manual on home-made masks issued by the Office of the Principal Scientific Advisor to the Government of India (dated March 30, 2020) may be referred to.

In this regard, it is informed that DGT is responsible for skill training in various sectors including trades of apparel sector such as Sewing Technology, Dress Making, Fashion Design Technology, Surface Ornamentation Technique and Embroidery & Needle Work among others. Training in such trades are offered by Government and Private Industrial Training Institutes (ITIs) under State Government and National Skill Training Institutes (NSTIs) under Central Government. The infrastructure and trainees of these institutes could be utilised by respective States/ UT government for making masks which could be distributed in the nearby areas. The related logistic support viz. supervision by a medical officer, providing raw material for masks, permission to trainees/ trainers to travel to the institutes for stitching masks may be required from the respective State Government.

Please find attached additional list of 3 ITIs that could offer such support.

-Sd/-
(NEELAM SHAMI RAO)
Director General (Training)

To

1. The Chief Secretaries of the States (Andhra Pradesh and Karnataka)
2. The Principal Secretaries / State Directors dealing with ITIs (Andhra Pradesh and Karnataka)

Enclosed:

1. Detailed list of 3 ITIs

Copy to Sr. PPS to Director General (T), DGT, Kaushal Bhavan, New Delhi

List of it is

Sl.No	ITI Name	ITI Address	Contact Number	District	State
1	Queens School of Design Pvt ITI, Mysore	1102, Udayaravi Road, Kuvempunagar, Mysore-570023	9986890158	Mysore	Karnataka
2	Govt. ITI (Minorities), Punganur.	Punganur, Chittoor Dist.	9542949909	Chittoor	Andhra Pradesh
3	Govt. ITI, Uravakonda	Uravakonda, Anantapur Dist	8688830711	Anantapur	Andhra Pradesh

TOP PRIORITY

DGT-MSDE-General/01/2020-OSD
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training
Kaushal Bhawan, New Delhi -110005

Dated: 4th April, 2020

OFFICE ORDER

Subject: Cooperation with the State Government by NSTIs/ ITIs to provide Face Masks as a preventive measure to combat the challenge of COVID-19 - Regarding

Kind reference is invited to the office order of even number dated 31.03.2020 regarding 'Cooperation by National Skill Training Institutes (NSTIs) under this Directorate General, MSDE with the State Govts. to combat the challenge of COVID-19' addressed to the Chief Secretaries of the States/ UTs for providing infrastructure in NSTIs for medical camps etc. (copy enclosed). Further, as per directions of the Government, fiscal resources in the country are to be deployed on priority basis to manage and control the spread of COVID-19.

Creating awareness on COVID-19 with preventive action and compliance issues are extremely important. Providing face masks, as a preventive measure, to the working population of India is posing a challenge and may continue to be challenging after the lock down period. The manual on home-made masks issued by the Office of the Principal Scientific Advisor to the Government of India (dated March 30, 2020) may be referred to.

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Please find attached detailed list of 64 ITIs and 18 NSTIs that could offer such support.

-Sd/-

(NEELAM SHAMI RAO)
Director General (Training)

To

1. The Chief Secretaries of the States/UTs
2. The Principal Secretaries / State Directors dealing with ITIs.
3. The RDSDEs/NSTIs to provide necessary support to the concerned State Government.

Enclosed:

1. Detailed list of 64 ITIs
2. Detailed list of 18 NSTIs (including NSTIs(Women))

Copy to Sr. PPS to Secretary, MSDE, Shram Shakti Bhawan, New Delhi 01

ITIs ready to prepare face mask for protection against Corona Virus

Sr.No	ITI /Institute Name	Address	Contact No	District	State
1	INSTITUTE OF SCIENCE & TECHNOLOGY,ITC	AT/PO-KENDUPATNA, District CUTTACK State ODISHA Pincode 754203	9437021379	Cuttack	Odisha
2	New Lucknow City Private ITI	Mohaana Road, Maunda , District LUCKNOW State UTTAR PRADESH pincode 226008	7854854785	Lucknow	UttarPradesh
3	Tara Shankar PTTI,	Gosai Ganj, Lucknow, UP Rakan Group of Institutions, NH-2, 1 km before ba, District KANPUR DEHAT State UTTAR PRADESH Pincode 209311	9454234449	Lucknow	UttarPradesh
4	RAKAN Private ITI	Sri Nagar Colony, Gudiyatham Road, Palamaneru , District CHITTOOR State ANDHRA PRADESH Pincode 517408	8932919254	Kanpur Dehat	UttarPradesh
5	Varun Industrial Training Centre	Beside Govt Hospital, Main road, Sanitpurrrm, Chittoor District, Andhra Pradesh-517423	9959553052	Chittoor	Andhra Pradesh
6	Amma Skill Center	Opposite Srikenya Building, near RT Complex, Narsipatanam, Visakapatnam District, -8688461303	9704624408	Chittoor	Andhra Pradesh
7	Amma Skill Center	8-1-203/1,First floor , ramarao, peta 8th ward near R& B Guest house, Narsipatnam, Visakapatnam-531116	8688461303	Visakapatnam	Andhra Pradesh
8	Amma Charitable Trust	D.No-8-228/2,1st Floor, Vamshi Krishna Complex, macherla Road, Piduguralla, Guntur(District), A.P.- 522413	90000430758	Visakapatnam	Andhra Pradesh
9	Amma Skill Center	Beside LIC office, LIC Road tirupathi, Chittoor- Dist.A.P-517501	9348862233	Guntur	Andhra Pradesh
10	Amma Charitable Trust		9885664668	Chittoor	Andhra Pradesh

11	Palamoor Private ITI	Mahabubnagar Road, Bhoonthpur (Post & Mandal), District MAHABUBNAGAR State TELANGANA Pincode 509382	8542236060	Mahabubnagar	Telangana
12	Sri B. R. K. Sastri Memorial Rural Ind	Beside Police Station Kolluru Post and Mandal, District GUNTUR State ANDHRA PRADESH Pincode 522324	9866894117	Guntur	Andhra Pradesh
13	Indian Technology Industrial Training	ITTI Vill. Abupur, Muradnagar Distt. Ghaziabad, District GHAZIABAD State UTTAR PRADESH Pincode 201206	9760188388	Ghaziabad	UttarPradesh
14	INDIRA GANDHI NATIONAL I.T.I.,	DELHI ROAD, HAPUR, District HAPUR State UTTAR PRADESH Pincode 245101	8484004468	Hapur	UttarPradesh
15	Shri Nagendra, Industrial Training C	Mariyalguda, District NALGONDA State TELANGANA Pincode 508207	7032331515	Nalgonda	Telangana
16	Shaheed Diwan Chand Katoch Pvt. I	Bajlanth, District KANGRA State HIMACHAL PRADESH Pincode 176125	9418314711	Kangra	Himachal Pradesh
17	OMKAR I.T.I	vpo Gutkar, District MANDI State HIMACHAL PRADESH Pincode 175021	9816775631	Mandi	Himachal Pradesh
18	Sheikh Farid ITC	Sikhan Wala Road, Kotapura, District FARIDKOT State PUNJAB Pincode 151204	9814180101	Faridkot	Punjab
19	Kundan Lal Saron Private ITI,	Near Sangrur By Pass, Sangrur Road, Dhuri, District SANGRUR State PUNJAB Pincode 148024	7696158621	Sangrur	Punjab

20	Sybase Institute Of Industrial Techn	At-kutilo ,Po-Baghuni,Via-Asureswar,salepur , District CUTTACK State ODISHA Pincode 754209	8971280682	Cuttack	Odisha
21	Naveen Industrial Training Centre	D. V. K. Road , District NALGONDA State TELANGANA Pincode 508001	8682233040	Nalgonda	Telangana
22	AMG Deichman Industrial Training	G. T. Road Chilakaluript, District GUNTUR State ANDHRA PRADESH Pincode 522002	9493242161	Guntur	Andhra Pradesh
23	Bharat Industrial Training Centre, Ni	Nidubrolu-Pennuru Pennur , District GUNTUR State ANDHRA PRADESH Pincode 522124	9391396684	Guntur	Andhra Pradesh
24	Sri Balaji Industrial Training Centre,	Narasarpet Road Vinukonda , District GUNTUR State ANDHRA PRADESH Pincode 522647	8555867782	Guntur	Andhra Pradesh
25	Sri Sadguru Private ITI,Chikaluripet	Narasaraopet Road, Chilakaluript, District GUNTUR State ANDHRA PRADESH Pincode 522616	9963178388	Guntur	Andhra Pradesh
26	Bargaon Private ITI	At-Po-Bargaon, Dist-Sundargarh, Odisha	9777354017	Sundargarh	Odisha
27	Govt Industrial Training Institute fo	Near Dist DCourt, Anantapuramu., District ANANTAPUR State ANDHRA PRADESH Pincode 515001	8688830698	Anantapur	Andhra Pradesh
28	Govt. ITI Alur	Govt. ITI, Alur, Compound of Govt.Boys High School, District KURNOOL State ANDHRA PRADESH Pincode 518395	9849648456	Kurnool	Andhra Pradesh
29	Govt Industrial Training Institute fo	Thandrapdu , District KURNOOL State ANDHRA PRADESH Pincode 518001	8688830689	Kurnool	Andhra Pradesh

30	Govt RITI(G), Kadapa	Kadapa	8639510369	Y S R Kadapa	Andhra Pradesh
31	Govt ITI, Vedurukuppam	Vedurukuppam NEAR ILTD COMPANY, THROVAGUNTA, ONGOLE, PRAKASAM DIST. PIN:523262	8688830722	Chittoor	Andhra Pradesh
32	SRI SIVASAI PVT ITI	VELUGONDA, KONAKANAMETLA MANDAL, PRAKASAM DIST	8885183359	Ongole	Andhra Pradesh
33	SRI VENKATESWARA ITC	PODILI ROAD, KONDAPI, PRAKASAM DIST	9440320336	Velugonda	Andhra Pradesh
34	PNRES ITC	YADAVALLI, RACHARLA MANDAL, PRAKASAM DIST	9440320336	Kondapi	Andhra Pradesh
35	SRI LAKSHMI VIGNESWARA ITC	BESIDE OF ROYAL SCHOOL, GIDDALURU, PRAKASAM DIST	9440320336	Yadavalli	Andhra Pradesh
36	VIGNANA BHARATHI PVT ITI	NEAR NTR MEMORIAL DEGREE COLLEGE, ADDANKI, PRAKASAM DIST	9640114496	Giddalur	Andhra Pradesh
37	EPN PRIVATE ITI	NEAR POLICE STATION, EPURUPALEM, CHIRALA MANDAL, PRAKASAM DIST	9848094538	Addanki	Andhra Pradesh
38	SKBN PRIVATE ITI	Ramkrishna Nagar, Shekhpura Pipra Main Road, Khairatali, Patna.	9247869750	Epurupalem	Andhra Pradesh
39	Asha Private ITI	At-Po.-Komand, District nayagarh,	9304492839	Patna	Bihar
40	Komand Pvt ITI	SRI INDUSTRIAL TRAINING CENTRE AT/PO- PATRAPADA, BHUBANESWAR	9437074433	Nayagarh	Odisha
41	Govt ITI, Karimnagar	Near Ujwala Park, Karimnagar	9437074433	Khorda	Odisha
42	Govt ITI (Girls), Nizamabad	Shivaji Nagar, Varni Road, Nizamabad- 503001		Karimnagar	Telangana
43	Govt D.L.T.C./ITI Mahabubnagar	Mettaguda, Pillalamarri Road, Mahabub Nagar-509001		Nizamabad	Telangana
44	Govt ITI (Boys), Nizamabad	Shivaji Nagar, Varni Road, Nizamabad- 503001		Mahabubnagar	Telangana
45	Govt ITI (Girls), Mahabubnagar	Pillalamarri road, opp Cotton Mill, Mahabubnagar-509001		Nizamabad	Telangana
46	Govt ITI (G) Vizianagaram	Vizianagaram	08688830568, 08922255050	Mahabubnagar	Telangana
47	Govt D.L.T.C./ITI, Srikakulam	Srikakulam	08688830566	Vizianagaram	Andhra Pradesh
48	Govt ITI (G) Visakhapatnam	Visakhapatnam	09440596054	Srikakulam	Andhra Pradesh
49	Govt ITI, Kakinada	Kakinada	0868883, 07036925047	Visakhapatnam	Andhra Pradesh
50	Govt ITI, Kakinada	Kakinada		East Godavari	Andhra Pradesh

51	Govt. ITI, Rajamahendravaram	Rajamahendravaram	9848738841	East Godavari	Andhra Pradesh
52	Govt. ITI, Vijayawada	Vijawada	08688830614, 09701402888	Krishna	Andhra Pradesh
53	Govt. ITI (Girls), Ongole	Ongole	08688830631	Prakasam	Andhra Pradesh
54	Govt. ITI (Girls), Nellore	Nellore	08688830639	Nellore	Andhra Pradesh
55	Margao Govt. ITI	Borda, Margao-Goa 403602	9423312964	South Goa	Goa
56	Cacora Govt. ITI	Cacora, Curchorem-Goa. 403706	9423312964	South Goa	Goa
57	Canacona Govt. ITI	Mastimol Canacona-Goa. 403702	9822138737	South Goa	Goa
58	Sattari Govt. ITI	Honda, Sattari-Goa. 403530	9923693684	North Goa	Goa
59	Bicholim Govt. ITI	Valshi, Bicholim-Goa. 403504	9923693684	North Goa	Goa
60	Govt. ITI, Mahabubnagar	Industrial Estate, Opp: PICNIC Hotel, Mettugadda, Mahabubnagar-509002	9908228048	Mahabubnagar	Telangana
61	Govt. ITI (Girls), Mahabubnagar	Pillalamari Road, Mahabubnagar-509001	9989040428	Mahabubnagar	Telangana
62	Govt. ITI, Karimnagar	Opp: Ujwal Park, NTR Marg, Karimnagar-505001	9704456293	Karimnagar	Telangana
63	Govt. ITI (Old), Nizamabad	Shivaji nagar, Varni Road, Nizamabad-503001	9491566890	Nizamabad	Telangana
64	Govt. ITI (New), Nizamabad	Shivaji nagar, Varni Road, Nizamabad-503001	9848325069	Nizamabad	Telangana

LIST OF NSTIs/NSTI(W) whose trainees/infrastructure can be used for stitching home-made Face Masks

S.no.	Name of INSTITUTE	HOD/ Hoo	Mobile No.	Office Address	E-mail IDs
1	NSTI(W) Panipat	Mrs. Shashi Mathur (DDT)	9414047285	Near NFL Township, Main G.T. Road, Panipat -132103	nstiw-panipat@dgt.gov.in,
2	NSTI(W)- Allahabad	Hemant D. Ganjare (DDT)	87222958213, 9336101766	No.6, New Katra Road, Allahabad- 211002.	nstiw-allahabad@dgt.gov.in,
3	NSTI(W)- Mumbai	Sh. Naga Srinivas (DDT)	98666350587	NSTI(W), Kashinath Dhuru Marg, Agar Bazar Dadar (W), Mumbai-400028	nstiw-mumbai@dgt.gov.in,
4	NSTI(W)-Bengaluru	Smt. Shanthi D (DDT)	9895538991	NSTI (W) Hosur Road Bangalore-29	nstiw-bengaluru@dgt.gov.in,
5	NSTI(W)- Shimla	Sh. R.k. Gowda (DDT)	9449940654	Siemat Building, Adjacent to DIET campus, Shamlaghat, Shimla (Himachal Pradesh)-171011	nstiw-shimla@dgt.gov.in,
6	NSTI(W)-Trivandrum	Smt. Eshwari Rajan (DDT)	8547639921	P.O. Kazhakkuttom, Disst. Trivandrum, - 695582	nstiw-trivndrum@dgt.gov.in
7	NSTI(W)-Noida	Smt Shashi Mathur (DDT)	9414047285	D-1, Block D, Sector 1, Noida, Uttar Pradesh 201301	nstiw-noida@dgt.gov.in
8	NSTI(W)-Agartala	Smt. Daisy E Anthony	8097315769	PN Complex, Gurkha Basti, Agartala - 799001	nstiw-agartala@dgt.gov.in
9	NSTI(W)-Tura	Sh. Dashrath Kalkutigar	7012359478 8304074715	RVTI Dakopgre, Near T.V. Tower Tura, West Garo Hills, Meghalaya -794101	nstiw-tura@dgt.gov.in
10	NSTI(W)-Trichy	Ms. Arulselvi (T.O)	9444200492	COE Building, Govt. ITI Campus, Trichy -620014, Tamil Nadu	nstiw-trichy@dgt.gov.in
11	NSTI(W)-Kolkata	Sh. Ramamurthy, DDT	9448105633 9591798585	Block CP/16, Sector- 5, Salt Lake City, Kolakata – 700091	nstiw-kolkata@dgt.gov.in
12	NSTI(W)-Indore	V. Babu, DDT	9739266816	Sukhliya Road, Nanda Nagra, Indore- 452011	nstiw-indore@dgt.gov.in

13	NSTI(W)-Jaipur	Smt. D Subhashree (DDT)	alternate No. (9782559924, 9509596368, Shalendra B. Gordey,TO/DDO)	Opposite Kendriya Vidhyalaya- 03, Jhalana Doongri, Jaipur- 302017 (Rajasthan)	nstiw-jaipur@dgf.gov.in
14	NSTI-Chennai	Sh. Rajasekar, DDT	9444536624	Advance Training Institute, CTI Campus, Guindy Industrial Estate, Chennai – 600032	nsti-chennai@dgf.gov.in
15	NSTI(W)-Vadodara	J.G. Shukla (DDT)	9974060161	Shanti Nagar, Bhtarsal ITI, Tarsao, Vadodara – 390009	nstiw-vadodara@dgf.gov.in
16	NSTI-Kanpur	Sh.Sanjay Kant, Director	8902499731	Govind Nagar, Post- Udyog Nagar, Kanpur- 208022.	rdede-up-msde@gov.in
17	NSTI(W)-Mohali	Sh. Pankaj Kalia, DDT	9818682090	in Campus of Govt. women ITI ,Neelapur, Rajpura (Patiala) Punjab 140401	mohali-rvti@gov.in
18	NSTI(W)Patna	Asif Iqbal (T.O.)	6200786857	3 rd Floor WITI Campus Digaghat Patna-800 011.	nstiw-patna@dgf.gov.in

TOP PRIORITY

DGT-MSDE-General/01/2020-OSD
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training
Kaushal Bhawan, New Delhi -110005

Dated 31st March, 2020

OFFICE ORDER

Sub: Cooperation with the State Government by NSTIs to provide the infra facilities to combat the challenge of COVID-19 - reg

Kind reference is invited to my e-mail dated 28.03.2020 regarding 'Cooperation by National Skill Training Institutes (NSTIs) under this Directorate General, MSDE with the State Govts. to combat the challenge of COVID-19' and the attached D.O. from Cabinet Secretary, dated 24.03.2020, which was addressed to all Administrators/ Chief Secretaries. As directed in the D.O Letter, priority has to be accorded to establish medical facilities and expand/ upgrade the existing facilities to combat the challenges posed due to the pandemic. Also, the fiscal resources of the States/UTs are to be deployed on priority basis to manage and control the spread of COVID-19.

In this regard, the Directorate General of Training (DGT), M/o Skill Development & Entrepreneurship is fully committed to provide all possible support for combating this challenge by extending the infrastructural facilities available in its National Skill Training Institutes (NSTIs) located in different parts of the country.

Accordingly, a detailed list of the institutes at various locations and available infrastructure for conversion into Quarantine/ Isolation wards/ temporary medical camps, as required by the State Administrations, is attached for kind perusal please.

-sd/-
(NEELAM SHAMI RAO)
Director General (Training)

To.

1. All the Chief Secretaries of the States/UTs (as per the list enclosed)
2. All RDSDE's/NSTIs to provide necessary support to the concerned state Government.

Encl:

1. List of NSTIs with infra details.

**GOVERNMENT OF INDIA / MINISTRY OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP
DIRECTORATE GENERAL OF TRAINING**

LIST OF NATIONAL SKILL TRAINING INSTITUTES HAVING ISOLATION ROOM FACILITY TO SUPPORT THE STATE AUTHORITIES

S.no.	State	Name of Institute	HOD/ Hoo	Mobile No.	Office Address	E-mail IDs	Whether Own Building/ Rented	Availability of Hostel (Yes or No)	No. of Hostel Rooms can be spared for Isolation	No. of Bathrooms and toilets available	No. of Classroom available for Isolation	No. of bathrooms and Toilet available	No. of staff readily available to support the State Govt. (Group A)	No. of Staff readily available to support the State Govt. (Group B)	No. of Staff readily available to support the State Govt. (Group C)
1	Gujarat	NSTI(W)-Vadodara	J.G. Shukla (DDT)	9974060161	Shanti Nagar, Biharsai III, Farso, Vadodara - 390009	nstiw-vadodara@dgtr.gov.in	Own Building	Yes	27 rooms, 01 Dining hall and 2 nos type 2 staff quarters	09 toilets available	NA	NA	1	5	2 VI and 6 MTS
2	Haryana	NSTI(W) Panipat	Mrs. Shashi Mathur (DDT)	9414047285	Near NFL Township, Main G.T. Road, Panipat - 132103	nstiw-panipat@dgtr.gov.in	Own Building	Yes	27 Rooms	10 Bathrooms and 7 Toilets	9	9 Toilets Only	Nil	1 Lady Training Officer	5 (Male: 1; Female: 4)
4	Karnataka	NSTI(W)-Bengaluru	Smt. Shanthi D (DDT)	9895538991	NSTI (W) Hosur Road Bangalore - 29	nstiw-bengaluru@dgtr.gov.in	Own Building	Yes	18 Rooms.	8 Bathrooms, 8 Toilets	15 Rooms 1) 06 Classroom 2) 03 Big Hall (2 Labs + 1 Recreation hall)	12 Nos	Nil	3	2
5		NSTI -Bengaluru1	K. Mahendar (DDT)	9442360687	FTI Bengaluru, Outer Ring Road, Off Tumkur Road, Bengaluru - 560022	nstiw-bengaluru1@dgtr.gov.in	Own Building	Yes	80 Rooms	6toilets and Bath rooms	Nil	4	Two	One	Three
6	Kerala	NSTI-Calicut	Sh. Shaikat Hussain (T.O)	7760769897	Advance Training Institute, Govindapuram Kozhikode- 673016	nstiw-calicut@dgtr.gov.in	Own Building	Yes	Terraced Rooms - 25, Sheet Roofed - 16,	14 Bath rooms, 14 Toilets	5 Class Rooms	Toilets 2 Only	Nil	One	Total 13. Men (11), Women (2)
7		NSTI(W)-Trivandrum	Smt. Eshwari Rajan (DDT)	8547639921	P. O. Kazhakkuttom, Distt. Trivandrum, - 695582	nstiw-trivandrum@dgtr.gov.in	Lease	Yes	16	6-bathrooms, 9-Toilets	Nil	NA	1	One	1
8	Madhya Pradesh	NSTI(W)-Indore	V. Babu, DDT	9739266816	Sukhliya Road, Nanda Nagra, Indore- 452011	nstiw-indore@dgtr.gov.in	Yes Own Building	Yes	Nil	6 each	6	10	1	-	3
9	Maharashtra	NSTI-Mumbai	Sailesh Prasad Bharttcharjee (DDT)	9231862693	Advanced Training Institute, V.N.Purav Marg, Sion Churnabhatti, Mumbai- 400022	nstiw-mumbai@dgtr.gov.in	own building	Yes	8 big rooms	2	10	2	1 or 2	6	10
10	Meghalaya	NSTI(W)-Tura	Sh. Dashrath Kalkutiger	7012359478 8304074715	RVTI Dakoppre, Near T.V. Tower Tura, West Garo Hills, Meghalaya - 794101	nstiw-tura@dgtr.gov.in	Own Building	Yes	20	4	9	4	Nil	5	5
11	Punjab	NSTI-Ludhiana	Sh. Harbans Lal (T.O)	9417228552	Advanced Training Institute Gill Road, Ludhiana-141003	nstiw-ludhiana@dgtr.gov.in	Own Building	Yes	17 rooms, 1 Hall	3-bathrooms, 3-toilets	Nil	Nil	1	2	2
12	Rajasthan	NSTI(W)/RDSDF, Jaipur	Sh.Mihir Kumar Parial, HOD /Regional Director, RDSDF, Jaipur	9582709233	Opp. KV-3, Jhalana Doongri Jaipur- 302017	jalpurnsti@gmail.com rdstjalpur@nic.in	Own Building	Yes	50 Nos.	18 Nos	Nil	Nil	1	13	8

13	Tamil Nadu	NSTI-Chennai	Sh. Rajasekar, DDT	9444536624	Advance Training Institute, CTT Campus, Guindy Industrial Estate, Chennai – 600032	nsti.chennai@del.gov.in	Own Building	Yes	90 nos. single occupant rooms & 90 big rooms	40	10	Classrooms and halls has sufficient common toilet at four location	5-6	10	25
14		NSTI-Hyderabad1	Sakshi Ganesan (DDT)	9884711382	ATI-EP, Ramnathapur, Uppal Road, Hyderabad - 500013, Telangana.	nsti-hyderabad1@del.gov.in	Own Building	Yes	60 Rooms 1 Dormitory Hall 1 Seminar Hall	10 Attached Bathrooms and 8 Common Toilets	Nil	Nil	Nil	Nil	Nil
15	Telangana	NSTI Vidyanagar Hyderabad	Sh A V RAO Regional Director/(HOD) Sh. Ujjwal Biswas (DDT)/H.O.O	9440937248 9869250444	Shivam Road, Opp. Shivam Temple, Vidyanagar Hyderabad -500007	nsti-hyderabad2@del.gov.in	Own Building	Yes	50	22	01 Big Hall	1 No	2 nos	19	22
16		NSTI(W)-Hyderabad	Sh. Marvel Doss (DDT)	9444977989 9445420180	Shivam Road, Opp. Shivam Temple, Vidyanagar Hyderabad -500007	nsti-w-hyderabad@del.gov.in	Own building	Yes	35	9*9	Nil	Nil	Nil	1	Nil
17		NSTI(W)-Allahabad	Hemant D. Ganjare (DDT)	8722958213, 9336101766	No.6, New Katra Road, Allahabad-211002.	nsti-w-allahabad@del.gov.in	Own building (on lease)	Yes	75	16	Nil	Nil	Nil	Nil	Nil
18	Uttar Pradesh	NSTI(W)-Noida	Smt. Shashi Mathur (DDT)	9414047285	D-1, Block D, Sector 1, Noida, Uttar Pradesh 201301	nsti-w-noida@del.gov.in	Own Building	Yes	100	22	15	15 Toilets Only	Nil	3 (Male: 2; Female: 1)	5 (Male: 4; Female: 1)
19		NSTI-Kanpur	Sh.Sanjay Kant,Director	8902499731	Govind Nagar, Post-Udlog, Nagar, Kanpur- 208022.	rsdsde-up-nsdsde@del.gov.in	Own Building	YES	40 rooms	6	Nil	6	5	2	20
20	Uttarakhand	NSTI-Dehradun	Partap Singh (DDT)	9582241994	Green Park, Niranjapur, Dehradun-248171 Uttarakhand	nsti-dehradun@del.gov.in	Government building	Yes	35	12 common bathroom and 20 toilet	Nil	Nil	1	2	3
21		NSTI(W)-Kolkata	Sh. Ramamurthy, DDT	9448105633 9591798585	Block CP/16, Sector-5, Salt Lake City, Kolkata – 700091	nsti-w-kolkata@del.gov.in	Own Building	Yes	50 rooms	16	Nil	Nil	Nil	4	12
22	West Bengal	NSTI-Howrah	B.N. Sridhar (DDT)	7892126281	Block CP/16, Sector-5, Salt Lake City, Kolkata – 700091	nsti-howrah@del.gov.in	Own Building	Yes	200 Rooms	50	12	Bathroom- Nil Common Toilet- 3	3	21	57
23		CSTARI-Kolkata	B.V.S.Sesha Chari, Director	9985972219	EN-81, Sector-5, Salt Lake, Kolkata-700091	cstari-ko-wb@nic.in	Own building	Yes	30	30	Nil	Nil	Nil	Nil	Nil

Advisory on use of Homemade Protective Cover for Face & Mouth

1. We are aware that social distancing and personal hygiene are keys to prevent COVID 19 infections. Certain countries have claimed benefits of homemade face cover for the general public. Such homemade face cover is a good method for maintaining personal hygiene. Such usage certainly will help in maintaining overall hygienic health conditions.
2. Therefore, it is suggested that such people who are not suffering from medical conditions or having breathing difficulties may use the handmade reusable face cover, particularly when they step out of their house. This will help in protecting the community at large.
3. This face cover is not recommended for either health workers or those working with or in contact with COVID 19 patients or are patients themselves as these categories of people are required to wear specified protective gear.
4. It is advised that two sets of such face covers be made so that one can be washed while the other is used. Hand washing would still remain essential criteria and hand should be washed before wearing the face cover. Such face covers should also not be thrown anywhere but kept safely, washed properly with soap and hot water and dried properly before they are used.
5. These face covers could be made out of clean cloth available at home, which needs to be thoroughly cleaned and washed before a face cover is stitched/made. The face cover should be prepared in such a manner that it can cover the mouth and nose completely and can be tied over the face easily.

6. There must not be a sharing of face covers and a face cover must be used by only one individual. So, in a family of several members, each member should have a separate face cover.

* * * * *

Issued by the Office of the Principal
Scientific Advisor to the Government
of India_ April 3, 2020

Annexure



Illustration by MoHFW

Face Covers for Curbing the Spread of SARS-CoV-2 Coronavirus

Manual on Homemade Protective Cover
for Face and Mouth.

Proposed guide is meant to provide a simple outline of best practices to make, use and reuse face covers to enable NGOs and individuals to make face protection themselves.

The key criteria for proposed designs are Ease of Access to Materials, Ease of Making at Home, Ease of Use and Reuse.

The homemade face cover should be prepared in such a manner that it can cover the mouth and nose completely and can be tied over the face easily.


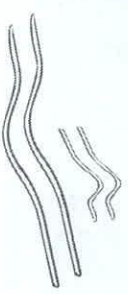
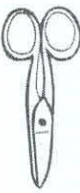

This face cover is not recommended for either health workers or those working with or in contact with COVID 19 patients or are patients themselves as these categories of people are required to wear specified protective gear.

Wearing of face covers is especially recommended for people living in densely populated areas across India.

You can easily make a face cover at home to protect yourself.

Option 1. Make a Face Cover using a Sewing Machine *

Things you will need:

1.  100% cotton material	<i>Any used cotton cloth can be used to make this face cover. The colour of the fabric does NOT matter but you must ensure that you wash the fabric well in boiling water for 5 minutes and dry it well before making the face cover. Adding salt to this water is recommended.</i>	
2.  Four pieces of cloth strips	3.  Scissors	4.  Sewing Machine

Begin with

1.a Cutting Fabric – Cut cloth for the face cover at the following sizes as required:

- Adult: 9 inch x 7 inch
- Child: 7 inch x 5 inch

For Adult Size Face Cover



1.b Cutting Strips – Cut 4 strips for tying and piping from cloth: Two pieces at 1.5"x 5" and Two pieces at 1.5"x 40"

***You can also make this face cover without a sewing machine**

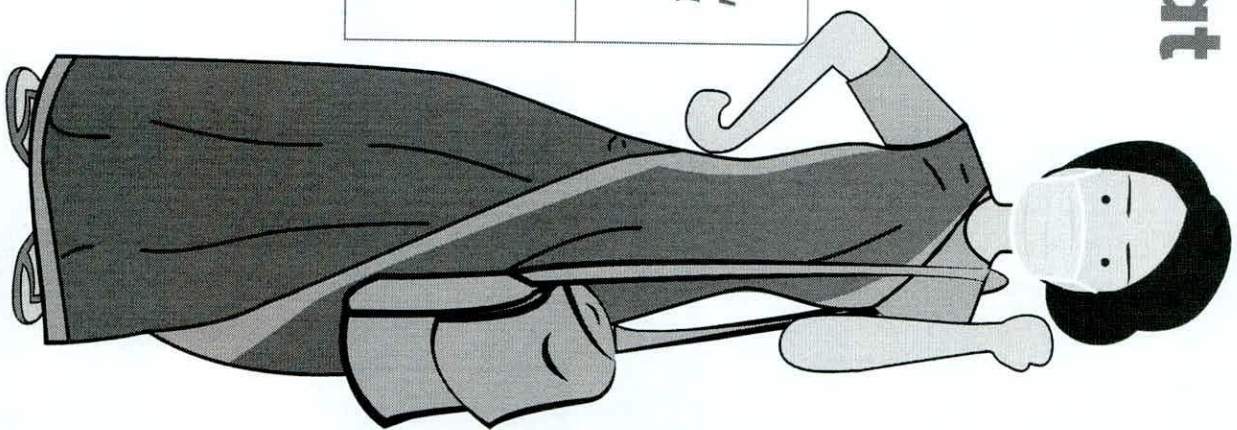
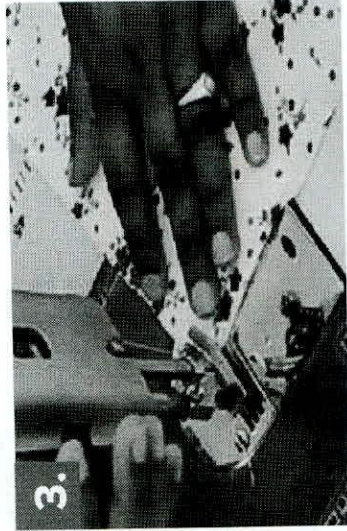
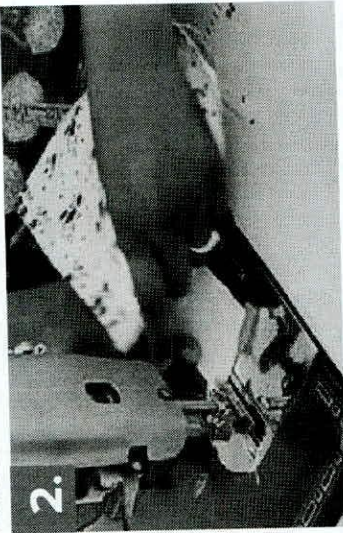


Illustration by MoHFW

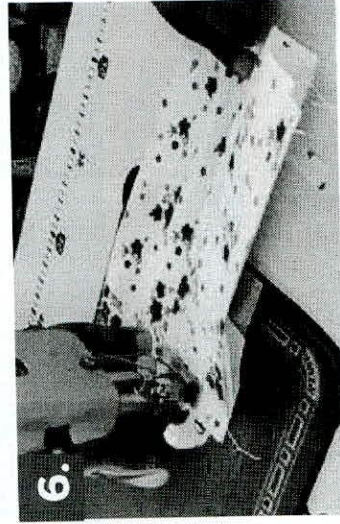
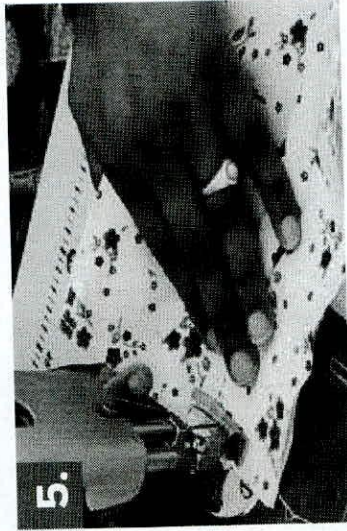
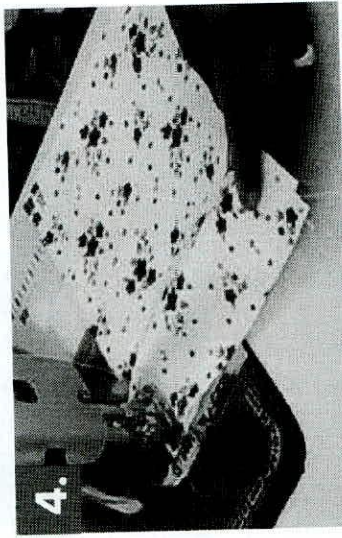


Inch(")=2.5cms

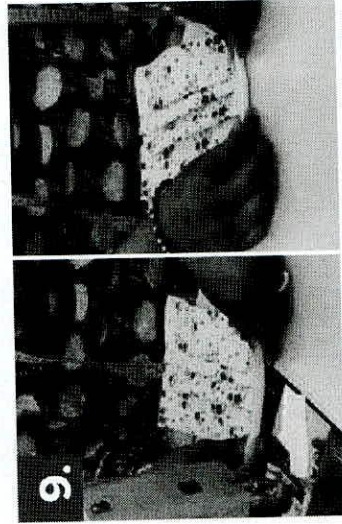
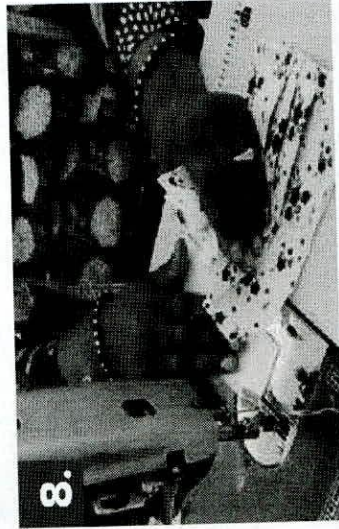
Process demonstrated below is for Adult Size Face Cover



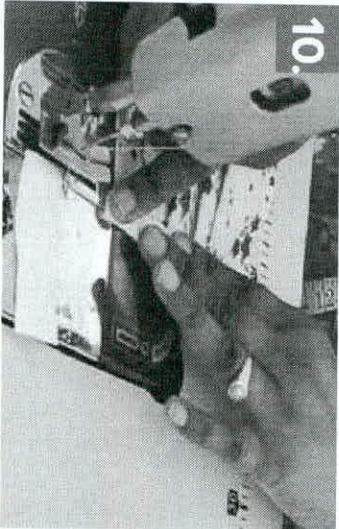
Take the cut fabric, attach the 1.5x5" strip to be used as piping to the fabric on one end as shown.



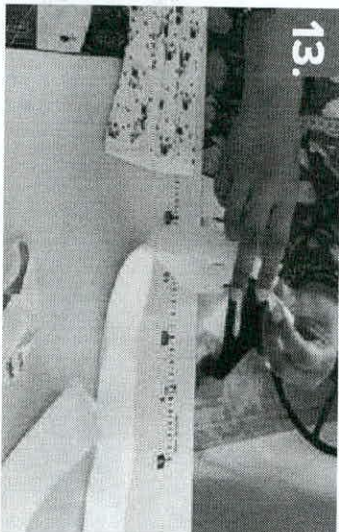
Create three downward facing pleats of approximately 1.5" each folding cloth as shown.



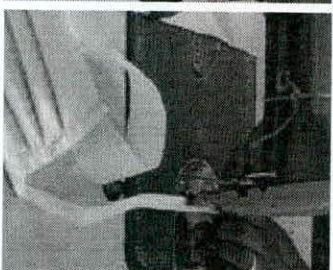
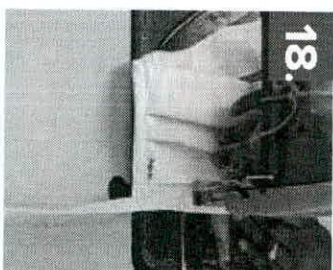
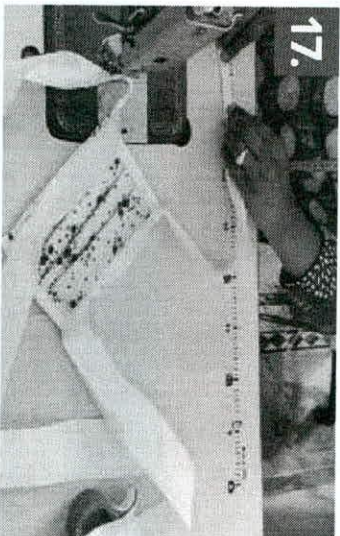
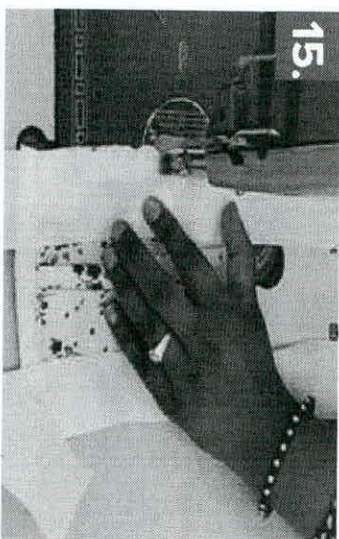
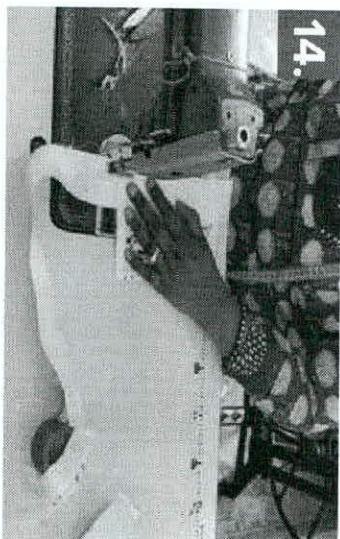
Turn the pleated cloth to the other side and repeat steps for pleating on this side as shown above. Once the pleats have been made, the height of the pleated cloth will be reduced from 9" to 5".



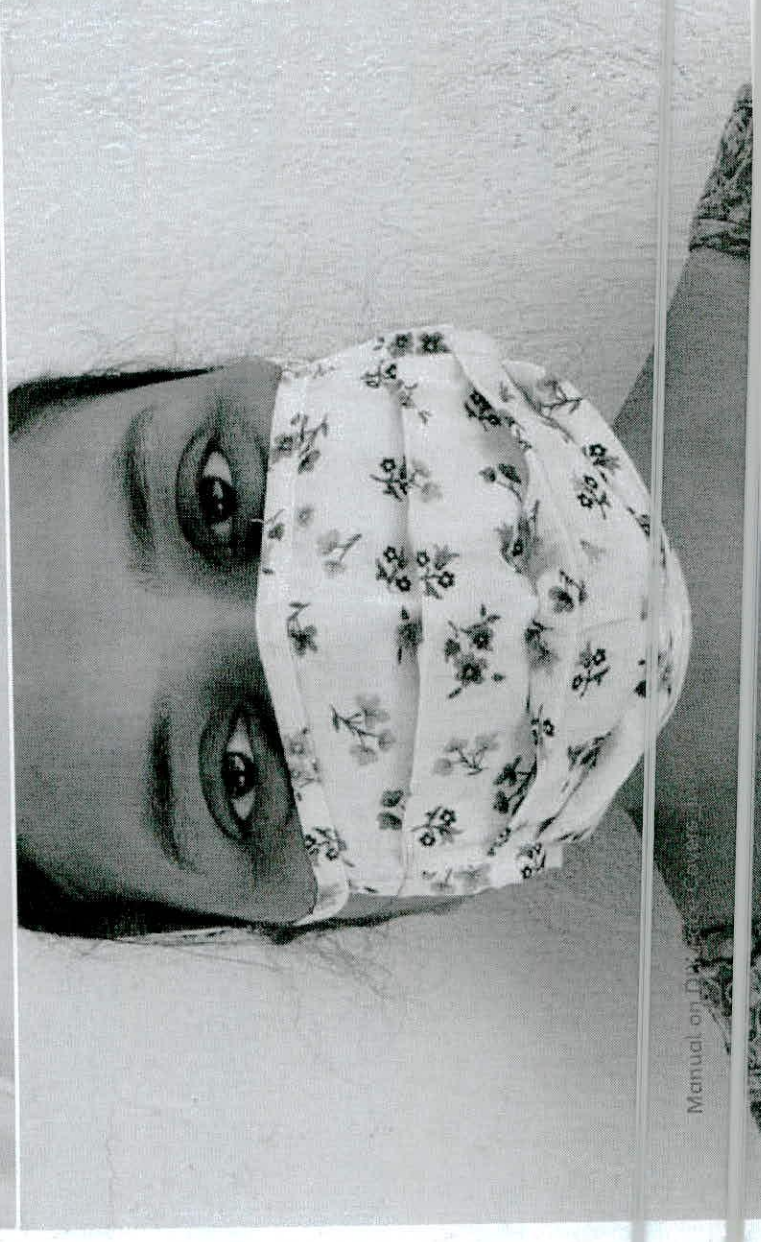
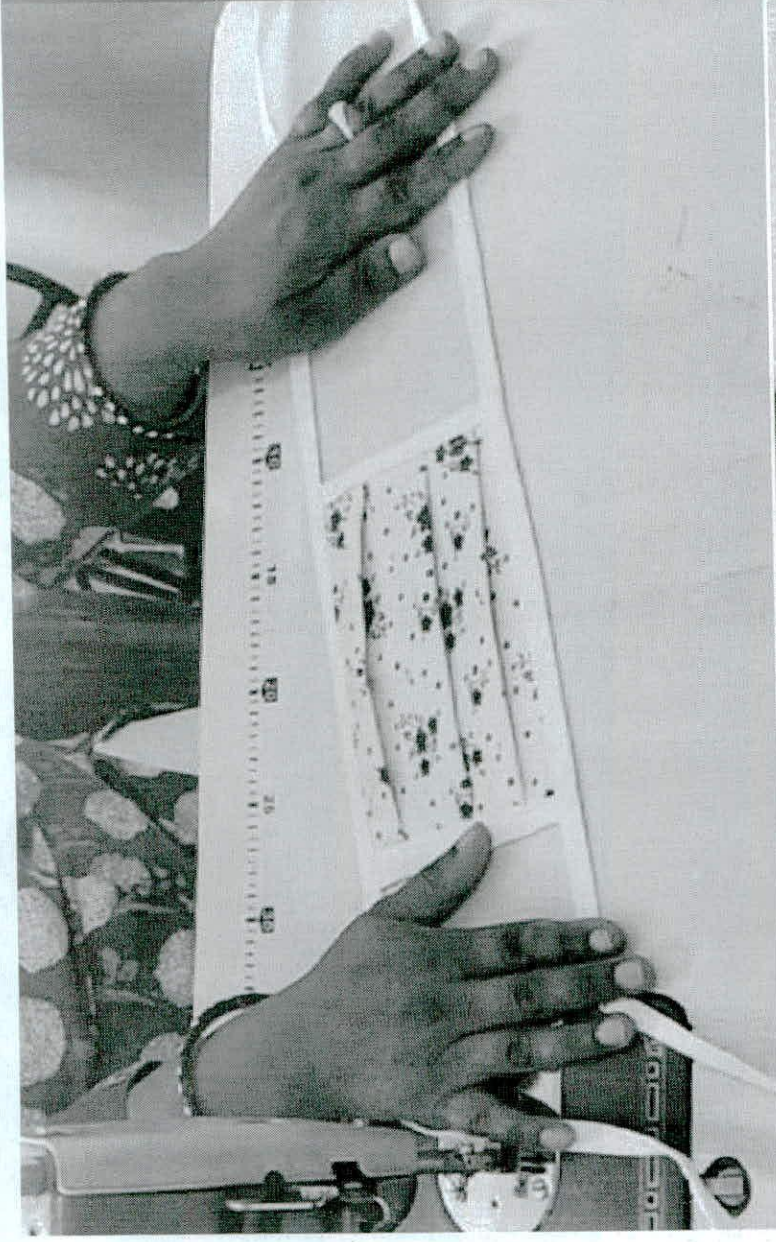
10. Secure the pleats with piping on both sides as shown above. Take extra care to keep all pleats facing downward as shown.




13. Now begin attaching the long 40" strips used for tying the face cover to the top and bottom as shown.




16. Once again fold both these strips three times and stitch as shown above.



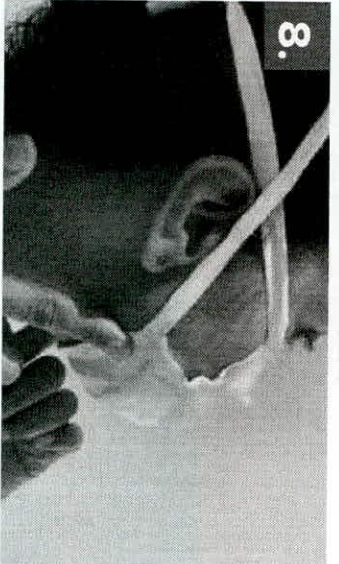
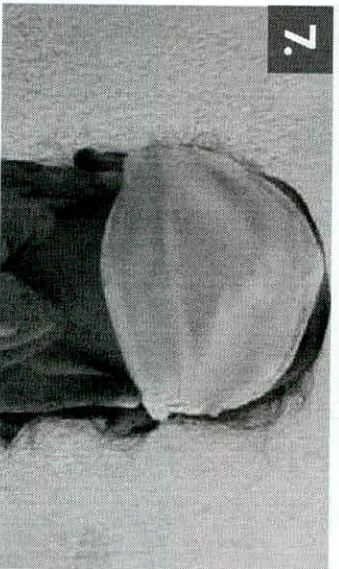
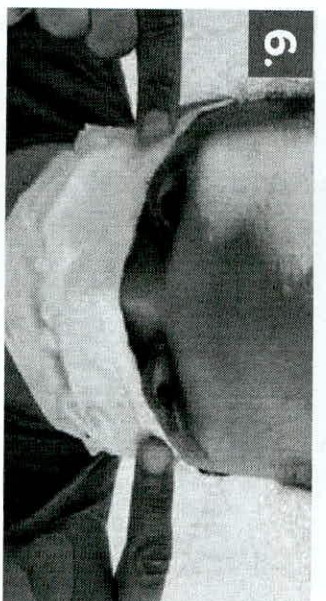
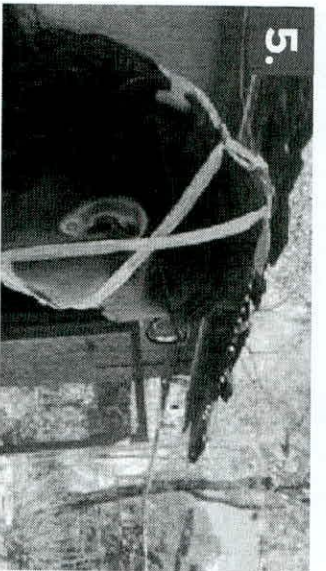
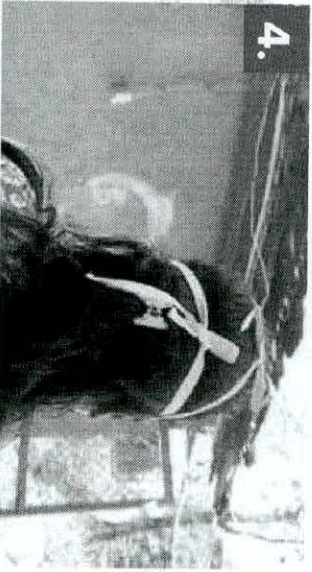
 **Your face cover is now ready**

 **Ensure that the face cover fits around your mouth and nose and there is no gap between it and your face. When wearing the face cover, the side facing you should show the pleats as facing downwards.**

 **You must never reverse the face cover for reuse. Always thoroughly wash it after every use following process shown further.**

This face cover is currently being used by community health workers of organizations in South Rajasthan including: Amrit Clinic, Arth Hospital, and Shreyas Hospital. Images and process courtesy: Jatan Sansthan, Udaipur

**Make sure the face cover fits your face well
and there are no gaps on the sides...**



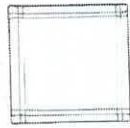
**Remember to still maintain
up to 2 meter distance from
others at all times, wash your
hands thoroughly when back
home and do not touch your
face or eyes!**

Demonstrated by Dr. Gargi Goel, Pediatrician, Rajasthan

Option 2: Making a Face Cover at Home Without a Sewing Machine

Things you will need:

1.



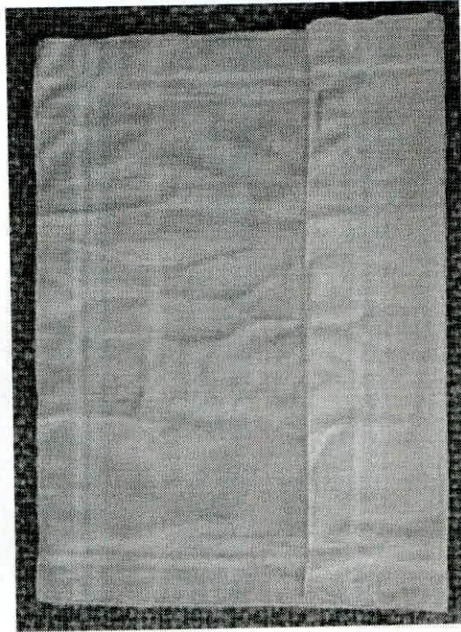
100% Cotton material or a Men's cotton handkerchief

2.



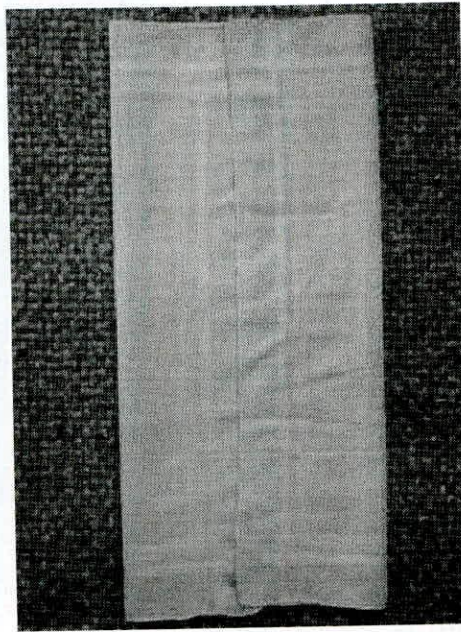
Two rubber bands

Step 1



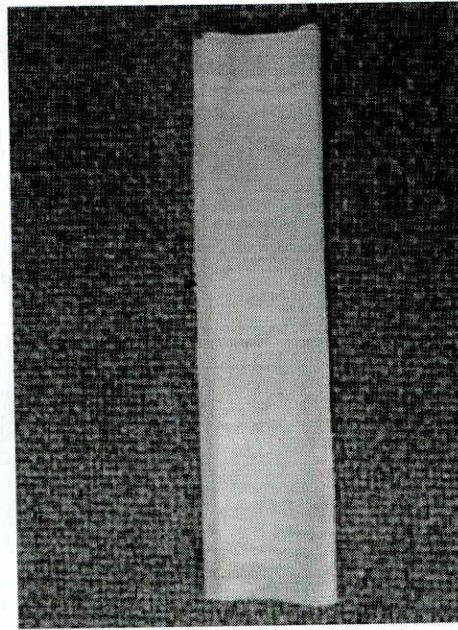
Fold the handkerchief from one side to little above the middle of the cloth

Step 2



Now fold over the other edge to go above the first fold

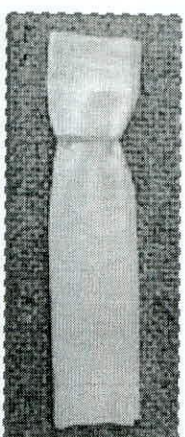
Step 3



Fold this again evenly from the middle as shown

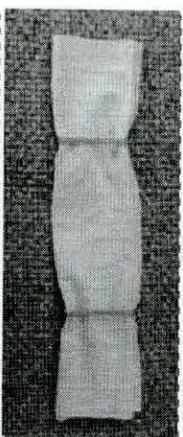
Step 4

Take a rubber band and tie it on left side of the cloth as shown



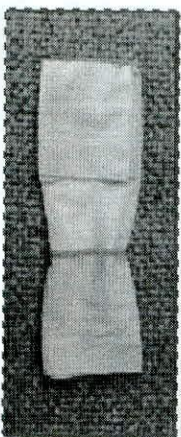
Step 5

Now tie the other side with another rubber band. Ensure that the area in the middle of the two rubber bands is big enough to cover your mouth and nose



Step 6

Take one edge of the cloth on the side of the rubber band and fold over it. Do this for both sides

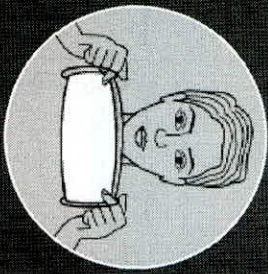


Step 7

Now take one fold and insert in to the other fold

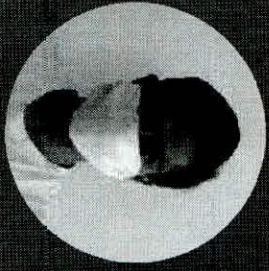
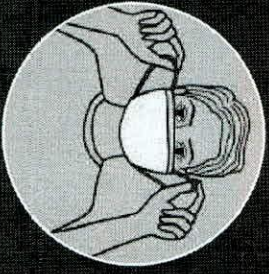


1. Your face cover is now ready



2. Please ensure that the face cover fits around your mouth and nose comfortably but that there is no gap left between the face cover and the mouth.

3. To wear this face cover just wrap each rubber band around your ears

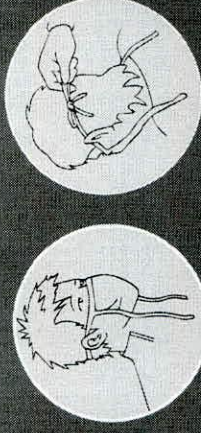


4. You must follow all precautions and instructions outlined above when using the face cover

IMPORTANT PRECAUTIONS:

Before using the handmade face cover remember:

1. Thoroughly wash and clean the face cover (as shown in next page) before wearing it.
2. Wash your hands thoroughly before wearing the face cover.
3. As soon as the face cover becomes damp or humid, switch to another face cover and clean the used face cover.
4. Never reuse a face cover after single use without cleaning it.
5. Never share the face cover with anyone. Every member in a family should have separate face cover.



When removing the face cover:

- **Do not touch the front or any other surface of the face cover, remove it only with strings behind**
- **For string face cover, always untie the string below and then the string above**
- **After removal, immediately clean your hands with 65% alcohol-based hand sanitizer or with soap and water for 40 seconds**
- **Drop it directly into a soap solution or boiling water to which salt has been added**

How to Clean and Sanitize your Homemade Face Cover Everyday

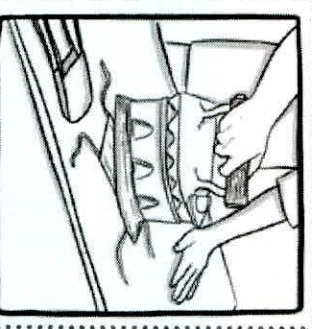
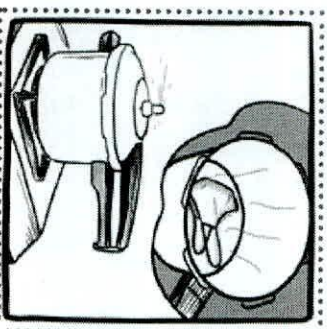
1. Thoroughly wash the face cover in soap and warm water and leave it to dry in hot sun for at least 5 hours.

If you do not have access to the sun, follow Option 2:

2. Place the face cover in water in a pressure cooker and pressure boil it for at least 10 minutes and leave it to dry. Adding salt to the water is recommended. In the absence of a pressure cooker, you may boil the cloth face cover in hot water for 15 minutes.

If you do not have access to a pressure cooker/boiling water, follow Option 3:

3. Wash and clean with soap and apply heat on the face cover for up to five minutes. (You may use an iron).



How to Store your Clean Face Cover

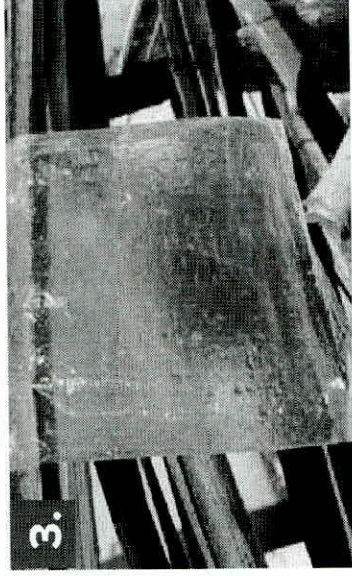
It is recommended that you make two face covers so you can wear one, while the other is washed and dried



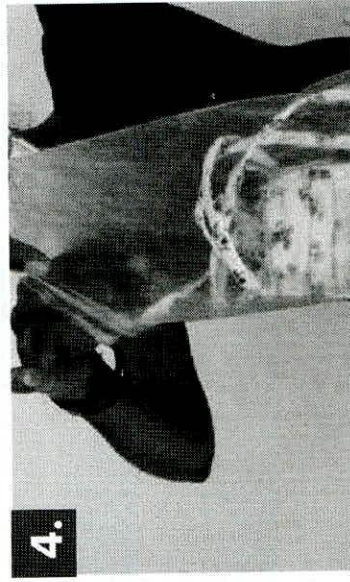
1. Take any plastic bag at home



2. Clean it thoroughly with soap and water



3. Let it dry well on both sides



4. Keep your extra clean face cover in this clean bag



5. Keep it sealed well



6. Now you can rotate your face covers for daily use

Issued by the Office of the Principal
Scientific Advisor to the Government of
India_ April 3, 2020

Homemade reusable face covers only reduce the chances of inhaling droplets still in the air from an infected person, they do not give full protection. Homemade reusable face covers must be washed and cleaned each day, as instructed. Reuse without washing should NEVER be done. Never share your face cover with anyone. Social distancing must still be maintained.

**Remember to wash your hands frequently
with soap for 20 seconds.**

Images from public sources

Wearing of face covers is particularly useful in crowded areas.

Design by Vertiver